

# **Request for Proposals**

## **IN SUPPORT OF THE AMERICAN RESCUE PLAN**

### **TECHNICAL ASSISTANCE PROVIDERS**

**PREPARED BY:**

**THE ATLANTA DEVELOPMENT AUTHORITY  
D/B/A INVEST ATLANTA**

**October 11, 2021**

**RESPONSES DUE: November 8, 2021**



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133 Peachtree Street NE, Suite 2900  
Atlanta, GA 30303

## **REQUEST FOR PROPOSALS (“RFP”)**

### **TECHNICAL ASSISTANCE PROVIDERS**

#### **INTRODUCTION**

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The Atlanta Development Authority d/b/a Invest Atlanta (“Invest Atlanta”) is soliciting responses to this Request for Proposals (“RFP”) from interested and qualified service providers (each, a “Respondent”) to offer small business technical assistance services as part of the City of Atlanta’s COVID-19 recovery efforts in accordance with American Rescue Plan Act of 2021 (“American Rescue Plan” or “ARP”). Service providers will work with small business one-on-one to provide various services including but not limited to financial management, business planning, marketing, legal, and human resources.

Proposals submitted in response to this RFP will be evaluated by Invest Atlanta team members. Invest Atlanta reserves the right, where it may serve its best interest, to request additional information or clarification from Respondents, or to allow for corrections, errors, or omissions. All proposals submitted in response to this RFP, and all other information submitted in response to a request for additional information, become and remain the property of Invest Atlanta. Submission of a proposal indicates acceptance by the Respondent of the conditions contained in this RFP.

Invest Atlanta will not, for any reason, reimburse a Respondent for costs and expenses in connection with responding to this RFP.

#### **BACKGROUND**

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Invest Atlanta was created and is existing under and by virtue of the Development Authorities Law, activated by a resolution of the City Council of the City of Atlanta, Georgia (the “City”). It currently operates as a public body corporate and politic of the State of Georgia specifically being established to promote the revitalization and growth of the City. Invest Atlanta serves as the City’s redevelopment agent pursuant to the Redevelopment Powers Law. Its purpose is to implement redevelopment initiatives within the City’s ten tax allocation districts (“TADs”) as well as to perform all business creation, attraction, and retention functions on behalf of the City. Invest Atlanta also provides a host of community and economic financing functions on behalf of the City, including small business lending, business recruitment and retention, tax allocation redevelopment districts, affordable housing financing, new markets tax credit allocation, tax-exempt bonding and home ownership assistance.

Invest Atlanta represents a consolidation of the City's economic and community development efforts in real estate, finance, marketing and employment, for the purpose of providing a focal point for improving the City's neighborhoods and the quality of life for all of its citizens. Invest Atlanta is the cornerstone of an overall effort to provide economic and development services in a more effective and efficient manner.

## SUBMITTAL DEADLINE

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All responses to this RFP (each, a "Response") must be submitted in electronic copy via email to [ARPRFP@investatlanta.com](mailto:ARPRFP@investatlanta.com) by no later than 5:00 p.m., Monday, November 8, 2021. Responses received after this time and date will not be considered. Please address the Response to:

Melody Echols  
Assistant Director, American Rescue Plan Local Fiscal Recovery Funds Programs  
The Atlanta Development Authority d/b/a Invest Atlanta  
133 Peachtree Street, Suite 2900  
Atlanta, Georgia 30303

## INQUIRIES

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All inquiries regarding this RFP must be received in writing via email to: [ARPRFP@investatlanta.com](mailto:ARPRFP@investatlanta.com)

Only inquiries received in writing will receive a response. Do not contact any Invest Atlanta staff by telephone with any questions or comments pertaining to this RFP. All such written inquiries must be delivered by 5:00 p.m., Monday, October 18, 2021. **Inquiries received after such date and time will not receive a response.** Invest Atlanta will publish all timely received written inquiries and Invest Atlanta's responses to those inquiries as an Addendum to this RFP on Invest Atlanta's website ([www.investatlanta.com](http://www.investatlanta.com)) on or before the close of business on Monday, October 25, 2021.

## PROFESSIONAL FEE

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All respondents will be asked to provide a Cost Proposal using the form provided by Invest Atlanta at Exhibit A.1 – Cost Proposal. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Respondent's Proposal. The Cost Proposal shall serve as the baseline for final fee negotiation with Invest Atlanta.

## PROJECT OVERVIEW

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The City of Atlanta has been allocated \$170,928,821 in American Rescue Plan (ARP) Local Fiscal Recovery Funds. These funds are expected to be allocated in two tranches of \$85,464,410.50.

The overall goals for the allocation of these funds includes:

1. Continuing core City services
2. Responding to the continued COVID-19 emergency
3. Investing to address the economic effects on the community, non-profits and small businesses, complimenting other funds

### Use of ARP Funds

The U.S. Department of Treasury's Interim Final Rule permits a broad range of services to unemployed or underemployed workers and other individuals that suffered negative economic impacts from the pandemic. That can include public jobs programs, subsidized employment, combined education and on-the-job training programs, or job training to accelerate rehiring or address negative economic or public health impacts experienced due to a worker's occupation or level of training. The broad range of permitted services can also include other employment supports, such as childcare assistance or assistance with transportation to and from a jobsite or interview.<sup>1</sup>

### Principles and Process for Developing Allocations:

Over the last several months, the City of Atlanta has gone through a process to develop recommended allocations for the ARP Local Fiscal Recovery Funds. This process was based upon principles established to guide allocations. In addition, the allocations were guided by guidance on eligible uses. Additional guidance on eligibility will likely continue to be released over the coming months by the federal government, which will continue to inform the City's allocations and recommendations.

In addition to the ARP Local Fiscal Recovery Funds, additional one-time funding has been or will be invested in the below key areas to support response and recovery from COVID-19.

- Affordable Housing and Rental Assistance (\$181.9M)
- Economic Development and Small Businesses (\$34M)
- Homelessness (\$31.5M)
- Food Insecurity (\$1.9M)
- Workforce and Youth Development (\$3M)
- Response to COVID-19 Emergency (\$58M)

This RFP is to acquire Technical Assistance Providers in support of Economic Development and Small Businesses and is a component of the one-time funding. Given the exacerbated need for support to small businesses and non-profits as a result of the COVID-19 emergency, and to

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<sup>1</sup> Coronavirus State and Local Fiscal Recovery Funds. Frequently Asked Questions (July 19, 2021). Sec. 2.16.

compliment other local, state, and federal funding, a proposed ARP allocation of \$3,300,000 will be used on the below program.

**Create a Business Support Technical Assistance Network (\$3,300,000)** – Led by Invest Atlanta. Seeking up to 15 business resource partners throughout the city for up to \$100,000 a year, for two years. Those partners would provide technical assistance to businesses, providing them with the tools they need to be successful in a post COVID-19 environment.

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## **SCOPE OF SERVICES**

The COVID-19 crisis has hugely impacted Atlanta’s small businesses, which are critical to the city’s ongoing economic success. In addition, small businesses owned by underserved and underrepresented individuals have historically faced unique, systemic disadvantages that have created additional barriers to their success. As part of the City’s [Economic Mobility, Recovery, and Resiliency Plan](#), Invest Atlanta is undertaking several initiatives to help small businesses rebuild, recover and thrive in the wake of the COVID-19 pandemic.

Invest Atlanta is seeking up to 15 firms to provide one-on-one technical assistance to small businesses in Atlanta. The technical assistance to be provided can cover a range of topics that are relevant to small businesses, particularly those in vulnerable communities that have suffered financially and/or are at risk of doing so because of the pandemic. These services might include financial management, business planning, marketing, legal, and human resources to mention a few.

Invest Atlanta will award contracts to each selected organization. Those funds will then enable the firms to serve small businesses located within the City of Atlanta. While small business owners may connect directly with the selected firms for technical assistance, it is expected that most businesses to be served under this program will be referred to the selected organizations by Business Support Navigators, a digital platform, and others involved in Invest Atlanta’s new Small Business Resource Hub.

## **Goals**

The success of the Technical Assistance program will be measured by the number of small businesses served by the contracted firms and the quality of advice/assistance provided. This may include things like a survey of the small businesses served regarding their assessment of the helpfulness of the assistance provided, measurement of the growth for the business, new employment, and overall growth of the business.

The intent of this RFP is to provide a basis for selecting qualified Technical Assistance Providers to support Atlanta’s small businesses impacted by COVID-19.

## **Organizational Experience**

The organization will have:

- A strong understanding of the needs of small business owners, particularly those that are

- considered historically disadvantaged, underserved and/or underrepresented
- A proven ability to deliver timely, understandable, effective, and implementable guidance and assistance – in their area of expertise - to small business owners
  - Relevant credentials in their area of expertise
  - A willingness to engage with Invest Atlanta’s contracted *Business Support Navigators/Intake Counselors* on how best to serve the small business community

## SCOPE OF WORK

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The selected firms will:

- Provide Technical Assistance that addresses the negative economic impacts of COVID-19.
- Work with Invest Atlanta to set up the protocols and, as needed, the technical infrastructure (phone, website, chat functionality, web-based platform, etc.) necessary to accept, screen/prioritize, and respond to small business requests for technical assistance
- Track and compile data to integrate with Microsoft CRM
- Deliver technical assistance in their field of expertise to small businesses requesting services, so that their businesses can adapt and thrive post-COVID-19.
- Provide insights to the Invest Atlanta staff overseeing the agency’s small business support initiatives regarding the types of inquiries being received and the guidance/assistance they are providing
- Track requests for assistance, referrals, and client outcomes and satisfaction
- Support small businesses with their overall business acumen in order for the business to recover from the impact of COVID-19.
- Provide support and identify funding opportunities for Atlanta based businesses as they look to recover from the negative impacts of COVID-19

The selected organizations will report to the Invest Atlanta Economic Development/Small Business Development Team and will work with a dedicated IA staff member who is overseeing the agency’s small business support initiatives.

### Deliverables

The key deliverables for the program are:

- A “digital brochure” in a format to be established by Invest Atlanta that outlines the technical assistance services provided by the organization as well as biographical and credentialing profiles of the individual(s) who will be providing the services. The brochure should also include contact information
- Timely, courteous, helpful and tangible responses to requests for assistance from small businesses, based on their needs and the services the organization has been contracted to provide; service delivery is expected to take place both remotely (phone, tele-conference, email, etc.) and in-person.
- Regular documentation on the number of referrals/requests received, the number and types of businesses served, the type and amount of technical assistance provided to them, and to

the extent possible, the resulting actions taken by the small business

The selected organizations will provide technical services to businesses through December 31, 2023, which coincides with the completion of the program.

## **TERM OF CONTRACT**

Upon completion of the RFP evaluation process, Invest Atlanta and the selected service providers will negotiate a detailed scope of work, comprehensive of all potential services. The term of the contract is anticipated to be a period of two (2) years. The contract will be subject to future amendments by Invest Atlanta depending on the changing needs of the services. Invest Atlanta anticipates the selected providers will begin offering services no later than December 31, 2021 calendar year.

## **EVALUATION METRICS – EACH RFP RESPONSE WILL BE EVALUATED IN ACCORDANCE WITH THE FOLLOWING:**

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Responses should include a cover letter introducing the firm or team and the areas of expertise of the firm. The letter should also state the full name, address, phone and fax numbers of the organization and the branch office or other subordinate entity that will perform or assist in performing the services described therein. If responding as a team, the lead firm should be designated with a project manager identified as the single point of contact. Indicate the type of firm ownership (individual, partnership, or corporation) and explain any proposed joint venture relationships. Include the state(s) in which the firm is incorporated and/or licensed to operate and provide a valid insurance certification.

Firms will be evaluated based on overall experience and depth of resources. It is imperative that responses contain all information requested. Firms will be graded on a points system with a maximum of one hundred (100) points awarded based on the application, outlined below.

Invest Atlanta will convene an Evaluation Committee to evaluate each response properly submitted by a Respondent. At the discretion of Invest Atlanta, follow up interviews may be conducted with the highest-ranking Respondents as recommended by the Evaluation Committee prior to the Invest Atlanta making a final selection.

To be deemed responsive for evaluation under this RFP, submissions are limited to 30 pages, inclusive of all submission requirements, narratives, and addenda.

Responses submitted to this RFP should include the following information outlined below in the following order:

## **Section I- Cover Letter**

- The cover letter must include the Respondent's name, address, telephone number and fax number, and be signed by a person authorized to act on behalf of the Respondent.
- The letter should also include the name, title, address, e-mail address, telephone number and fax number of the person signing the letter and the name, title, address, e-mail address, telephone number and fax number of one contact person to whom all future correspondence and/or communications may be directed by Invest Atlanta concerning this procurement, if that person is different from the person executing the letter.
- The letter must designate the type of business (or businesses) entity that proposes to enter into a contract with Invest Atlanta and the identity of any other business entities that will comprise the Respondent. The letter must also provide the domicile where each entity comprising it is organized including complete legal entity name, brief history of the entity, contact name, address, phone number, and fax number as well as the legal structure of the entity and a listing of major satellite offices. If applicable, include the state in which Respondent is incorporated or organized. If not Georgia, provide evidence of license to do business in Georgia.
- The letter must include a declarative statement as to whether the Respondent or any member of the Respondent team has an open dispute with the city or is involved in any litigation associated with work in progress or completed in both the private and public sector during the past five years.

## **Section II – Executive Summary**

- Provide a brief overview of the proponent's qualifications and proposed approach to accomplish the project detailed in the scope of work.

## **Section III –Qualifications (45 points)**

- This section describes available resources to complete the scope of work in the time specified, including relevant prior experience and resumes for key individuals.
- Identify and provide resumes for ALL of the individuals that the Team will use to fill the following proposed positions: Partners; Directors; Managers; and Specialists.
- List of Relevant projects, including Client Name; project description; role of the individual; and project actual or expected completion date.
- Client List/Reference Contact (required submittal. A minimum of three (3) references are required.
- Also list in this section the most significant government and/or nonprofit organization engagements conducted by the firm (minimum of 3) that are similar to the engagement

described in this request for proposal. The engagements should be ranked based on total staff hours. Indicate the scope of work, deliverables, size of organization, engagement partners, total hours, and the name and telephone number of the principal client.

- Please include the firm’s diversity, equity & inclusion policy
- Please include the location that services will be offered (virtual and in person)

**Section IV Methodology/Approach (30 points)**

- This section describes the proponent’s organizational structure and tools used to perform the services required in the scope of work and to manage the service to ensure efficient flow of information, to establish and maintain the necessary cooperative relationships, to ensure proper communication among project team members, and to coordinate project activities to accomplish the project within time and budget constraints.
- The proposal should set forth a strategy to provide technical assistance targeted to businesses within underserved communities.
- The proposal should describe what efforts the proponent will use to ensure that the small businesses served will be those that have not been previously and regularly served in the past.

**Section V Cost Proposal (25 points)**

- Each Proponent must submit a Cost Proposal using the form provided by the Invest Atlanta at Exhibit A.1 – Cost Proposal. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Respondent’s Proposal. The Cost Proposal shall serve as the baseline for final fee negotiation with the Invest Atlanta.

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**Exhibit A.1 - Cost Proposal, GOVERNMENT ADVISORY CONSULTING SERVICES related to the TECHNICAL SERVICES PROVIDER**

Each Proponent must submit a Total Cost Proposal using this form.

<b>Deliverable</b>	<b>Amount</b>
Technical Services (List here)	

Please provide a description of the services listed above.

Please provide an estimate of how many businesses you think you will be able to serve within the budget provided.

Lastly, please note, there are no funds available outside of the initial award, hence it is the responsibility of each respondent to monitor their number of businesses offered service.

**TIMELINE AND DELIVERABLES**

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Invest Atlanta will review responses in accordance with the evaluation metrics outlined above. Invest Atlanta reserves the right to request additional information from some or all applicants. The following is an approximate timeline, subject to modification:

Due Date	Action Required
<b>10/11/21</b>	Release of RFP
<b>10/18/21</b>	Inquiries regarding RFP due
<b>10/25/21</b>	Responses to inquiries posted on Invest Atlanta’s website
<b>11/8/21</b>	Responses due to Invest Atlanta
<b>11/8/21-11/22/21</b>	Response review process
<b>11/29/21-12/3/21</b>	Interviews with applicants (if needed)
<b>12/6/21</b>	Notification of selected applicants

**EQUAL BUSINESS OPPORTUNITY**

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a) Invest Atlanta strongly encourages that all Respondents provide opportunities for diverse businesses, including Minority Business Enterprises (“MBEs”), Female Business Enterprises (“FBEs”), known collectively as “MFBEs”, and Small Business Enterprises (“SBEs”) as defined by the City of Atlanta Code of Ordinances to participate as joint venture partners, contractors, sub-contractors or mento-protégé relations. It is a top priority throughout this RFP process to promote full and equal business opportunities for all persons and business entities conducting business with Invest Atlanta.

b) Each RFP response shall consider the City’s Equal Business Opportunity (“EBO”) Program and offer a plan to use good faith efforts to propose development teams comprised of diverse team members performing commercially useful functions. Respondents who establish a joint venture or partnership relationship with certified MFBEs/SBEs should describe the nature and scope of that relationship, including the proposed allocation of commercially useful duties and responsibilities, as well as the proposed economic arrangement between the firms.

c) All MFBEs and SBEs qualified to meet the goals and objectives of the RFP in its entirety are encouraged to submit a response. **MFBEs or SBEs must be certified and registered with the City’s Office of Contract Compliance MFBE Register prior to the submittal of the Response to the RFP.** An SBE must be registered with the City.

Firms interested in obtaining applications for certification should contact:

**City of Atlanta – Office of Contract Compliance (MBE/FBE):** Bruce T. Bell, Interim Director, 55 Trinity Avenue, Atlanta, Georgia 30303, Tel: 404.330.6010, Fax: 404.658.7359, email: bbell@atlantaga.gov

## **EVALUATION & ACCEPTANCE OF STATEMENT OF QUALIFICATIONS**

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Invest Atlanta reserves the right to reject any and all responses, to amend this RFP and the process itself, or to discontinue the process at any time.

## **E-VERIFY AFFIDAVIT**

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Provide notarized proof of compliance with Illegal Immigration Reform and Enforcement Act, O.C.G.A. §13-10-90, et seq. (**Appendix A**) E-Verify. Respondents must comply with the Illegal Immigration Reform and Enforcement Act, O.C.G.A. §13-10-90, et seq. All services physically performed within the State of Georgia must be accompanied by proof of your registration with the E-Verify Program, as well as verification of your continuing and future participation in the E-Verify program established by the United States Department of Homeland Security. A completed E-Verify Contractor Affidavit must be submitted to Invest Atlanta (**Appendix A-1**). To the extent there are subcontractors working on this contract, you are responsible for obtaining a fully signed and notarized subcontractor affidavit from those firms with whom you have entered into subcontracts (**Appendix A-2**). In turn, should there be second tier subcontractors on this project, you must require the subcontractors to obtain E-Verify Affidavits from those second-tier subcontractors.

## **SAVE AFFIDAVIT**

Invest Atlanta is required by the SAVE (Systematic Alien Verification for Entitlements) Program to verify the status of anyone who applies for a public benefit from Invest Atlanta. Benefits are defined by state statute, O.C.G.A. §50-36-1, by federal statute, 8 U.S.C. §1611 and 8 U.S.C. §1621, and by the Office of the Attorney General of Georgia. Contracts with Invest Atlanta are considered “public benefits.” Beginning on January 1, 2012, any person obtaining a public benefit must show a secure and verifiable document and complete the attached SAVE Affidavit. Acceptable documents have been identified by the Office of the Attorney General. Those lists may be found at: <http://law.ga.gov>.

## TERMS AND CONDITIONS

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All proposals and supporting materials as well as correspondence relating to this RFP become property of Invest Atlanta when received. Any proprietary information contained in the Response should be so indicated. However, a general indication that the entire contents, or a major portion, of the proposal is proprietary will not be honored.

- A. All applicable State of Georgia and Federal laws, City and County ordinances, licenses and regulations of all agencies having jurisdiction shall apply to the Respondent and the development of the Property throughout and are incorporated herein. If the respondent is located within the City of Atlanta, the respondent must have a current City of Atlanta business license. The contract with the Prospective Purchaser, and all questions concerning the execution, validity or invalidity, capability of the parties, and the performance of the contract, shall be interpreted in all respects in accordance with the laws of the State of Georgia.
- B. Professionals requiring special licenses must be licensed in the State of Georgia and shall be responsible for those portions of the work as may be required by law.
- C. Sub-Contractors as part of the Project team must be clearly identified in the Response, including roles, resumes of key personnel and project references.
- D. No Response shall be accepted from, and no contract will be awarded to, any person, firm, or corporation that (i) is in arrears to Invest Atlanta or the City with respect to any debt, (ii) is in default with respect to any obligation to Invest Atlanta or the City, or (iii) is deemed irresponsible or unreliable by Invest Atlanta. If requested, the Respondent shall be required to submit satisfactory evidence that they have the necessary financial resources to provide the proposed services.
- E. From the date Invest Atlanta receives a Respondent's proposal through the date a contract is awarded to a Respondent, no Respondent may make substitutions, deletions, additions, or other changes in the configuration of Respondent's proposal or members of Respondent's team.



**APPENDIX A-2**

**SUBCONTRACTOR AFFIDAVIT UNDER O.C.G.A §13-10-91(b)(3)**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91 (the “Act”) and Chapter 300-10-1 of the Rules of Georgia Department of Labor (the “Rules”), stating affirmatively that the individual, firm, or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_ (name of contractor) on behalf of Invest Atlanta: (1) has registered with; (2) is authorized to use; (3) is using; and (4) will continue to use throughout the contract period a federal work authorization program known as E-Verify, or any subsequent replacement program, in accordance with the applicability provisions and deadlines established in the Act and the Rules.

The undersigned subcontractor further agrees that it will contract for the physical performance of services in satisfaction of the Contract only with sub-subcontractors who present an E-Verify Affidavit to the undersigned subcontractor with the information required by the Act and the Rules. The undersigned subcontractor will forward notice of the receipt of an E-Verify Affidavit from a sub-subcontractor to the Contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an E-Verify Affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the Contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Employment Eligibility Verification (E-Verify)  
User Identification Number

\_\_\_\_\_  
Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
BY: Authorized Officer or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Subcontractor Name

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me  
This \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

## **APPENDIX B – INSURANCE REQUIREMENTS**

- General Liability:
  - Limits:
    - \$1M per occurrence
    - \$2M aggregate
  - Including:
    - Insurance carrier must have a minimum A.M. Best’s Rating of A- or better and an A.M. Best’s Financial Size Category of VIII or better.
    - The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal & advertising injury, and liability assumed under an insured contract. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the respective limit of liability;
    - No exclusion for abuse and molestation
    - No exclusion for Assault and Battery
    - The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA as Additional Insured regarding ongoing and completed operations
    - Primary and Noncontributory language in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
    - Waiver of Subrogation in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
    - Notice of cancellation (30 days, except 10 days for nonpayment) to Invest Atlanta
  
- Automobile Liability:
  - Limits:
    - \$1M combined single limit regarding any auto (or hired and non-owned auto liability if the contractor does not own any autos)
  - Including:
    - Insurance carrier must have a minimum A.M. Best’s Rating of A- or better and an A.M. Best’s Financial Size Category of VIII or better.
    - The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA as Additional Insured
    - Primary and Noncontributory language in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
    - Waiver of Subrogation in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
    - Notice of cancellation (30 days, except 10 days for nonpayment) to Invest Atlanta
  
- Workers Compensation and Employers Liability:
  - Limits:
    - Workers Compensation: Statutory
    - Employers Liability: \$1M/\$1M/\$1M
  - Including:
    - Insurance carrier must have a minimum A.M. Best’s Rating of A- or better and an A.M. Best’s Financial Size Category of VIII or better.

- Waiver of Subrogation in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
- Notice of cancellation (30 days, except 10 days for nonpayment) to Invest Atlanta
- Professional Liability:
  - Limits:
    - \$1M per occurrence
    - \$2M aggregate
  - Including:
    - Coverage for claims brought by third parties or losses due to any breach of duty; neglect; error; misstatement; misleading statement; omission; or other acts relating to services performed
    - Additional Insured and Primary/Noncontributory language in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA, if available from carrier
    - Waiver of Subrogation in favor of The Atlanta Development Authority dba Invest Atlanta, ISAOA/ATIMA
    - Notice of cancellation (30 days, except 10 days for nonpayment) to Invest Atlanta